

Tampere University of Applied Sciences

Privacy notice

1. Data Controller	Tampere University of Applied Sciences (TAMK) Kuntokatu 3 33520 Tampere, Finland Tel. +358 294 5222 Business ID 1015428-1
2. Contact person	Please send all inquiries to: Minna Varheenmaa Tel. <u>+358505251661</u> minna.varheenmaa (at) tuni.fi
3. Data Protection Officer	dpo.tamk@tuni.fi
4. Name of the register	Innovation and competence ecosystem in Tampere region for sustainable and smart textiles -projects final seminar
5. Purpose of processing personal data and the lawful basis for processing	<p>Purpose of processing:</p> <p>TAMK, as the main implementer of the project, keeps personal data (name, e-mail address and company information) in its own register for necessary contacts during the project. The project's subcontractor HAMK will also have access to the information mentioned above.</p> <p>In addition, personal data is processed in the project's procedures, when interviews/surveys are conducted or the project's webinars and workshops are implemented.</p> <p>Lawful basis for processing:</p> <ul style="list-style-type: none"><input type="checkbox"/> Consent<input type="checkbox"/> Contract<input type="checkbox"/> Legal obligation<input type="checkbox"/> Vital interests of data subjects

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	<input type="checkbox"/> Public interest or the exercise of official authority <input checked="" type="checkbox"/> Legitimate interests of the Data Controller The basis for processing personal data is the legitimate interest of the data controller, in this case organizing the seminar mentioned above in section 4 and other necessary measures related to the event.
6. Contents	In connection with the events organized by the project, the following information is collected from the participants for the project's communication: -Name -Contact information (email address, phone number, address) -Organization and business ID, area of responsibility/position in the organization and location The interviews/questionnaires included in the project concern the subject areas of the project, to which the participant answers according to his own experience and his own desire. Answering is voluntary. The information content of the register is shared in the project between the project organization of the main implementer TAMK (Tampere University of Applied Sciences) and the sub-implementer HAMK (Häme University of Applied Sciences).
7. Sources of information	The data subject, i.e. the person participating in the procedure, provides information <ul style="list-style-type: none"> • in event registration forms, participant lists and feedback forms • by participating in an interview/survey • by e-mail • TEAMS chat or on another similar platform used in seminar
8. Regular disclosure of data and recipients	The Data Controller has signed a contract to outsource processing activities: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, please specify:
9. Transfer of data outside the EU/EEA	Will data stored in the register be transferred to a country or an international organisation located outside the EU/EEA: <input checked="" type="checkbox"/> No

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<p>If data is transferred outside the EEA, please describe the related data protection procedures</p>	<p><input type="checkbox"/> Yes, please specify:</p>
<p>10. Data protection principles</p>	<p>A manual data Persons employed by TAMK and holding positions of trust are subject to the duty of confidentiality.</p>
	<p>B electronic data TAMK's information security regulations and instructions are followed in the management of the information systems used to keep the register. Technically, information systems and their user interfaces are protected by e.g. with a firewall and system information is backed up regularly. Access rights to information systems are limited by means of access rights groups so that each user has access only to the information they need for their work tasks. The information to be kept confidential in the register, as well as storage periods, archiving and disposal, are defined in TAMK's archive creation plan. In addition, the above-mentioned matters are defined according to EU project regulations.</p>
<p>11. Data retention period or criteria for determining the retention period</p>	<p>Personal data will be stored after the end of the project in accordance with the archive creation plan of the financier and TAMK and HAMK. Outdated and unnecessary data will be deleted in an appropriate manner. Personal data is stored only as long as it is necessary to fulfill the purposes of personal data processing defined in this privacy statement. Due to the obligations of the Accounting Act or other applicable law, data may have to be stored for longer than the above-mentioned period.</p>
<p>12. Existence of automated decision-making or profiling,</p>	<p>The data stored in the register will be used to carry out automated decision-making, including profiling: <input checked="" type="checkbox"/> No</p>

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<p>the logic involved as well as the significance and the envisaged consequences for data subjects</p>	<p><input type="checkbox"/> Yes, please specify:</p>
<p>13. Rights of data subjects</p>	<p>Data subjects have the following rights under the EU's General Data Protection Regulation (GDPR):</p> <ul style="list-style-type: none"> - <u>Right of access</u> <ul style="list-style-type: none"> o Data subjects are entitled to find out what information the University of Applied Sciences holds about them or to receive confirmation that their personal data is not processed by the University of Applied Sciences. - <u>Right to rectification</u> <ul style="list-style-type: none"> o Data subjects have the right to have any incorrect, inaccurate or incomplete personal details held by the University of Applied Sciences revised or supplemented without undue delay. In addition, data subjects are entitled to have any unnecessary personal data deleted. - <u>Right to erasure</u> <ul style="list-style-type: none"> o In exceptional circumstances, data subjects have the right to have their personal data erased from the Data Controller's records ('right to be forgotten'). - <u>Right to restrict processing</u> <ul style="list-style-type: none"> o In certain circumstances, data subjects have the right to request the University of Applied Sciences to restrict processing their personal data until the accuracy of their data (or the basis for processing their data) has been appropriately reviewed and potentially revised or supplemented. - <u>Right to object</u> <ul style="list-style-type: none"> o In certain circumstances, data subjects may at any time object to the processing of their personal data for compelling personal reasons. - <u>Right to data portability</u> <ul style="list-style-type: none"> o Data subjects have the right to obtain a copy of the personal data that they have submitted to the University of Applied Sciences in a commonly used, machine-readable format and transfer the data to another Data Controller. - <u>Right to lodge a complaint with a supervisory authority</u>

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	<ul style="list-style-type: none">○ Data subjects have the right to lodge a complaint with a supervisory authority in their permanent place of residence or place of work, if they consider the processing of their personal data to violate the provisions of the GDPR (EU 2016/679). In addition, data subjects may follow other administrative procedures to appeal against a decision made by a supervisory authority or seek a judicial remedy. <p>Office of the Data Protection Ombudsman PO Box 800, 00521 Helsinki, Finland tietosuoja@om.fi</p> <p>Requests related to the exercise of the registrant's rights shall be sent electronically to the business email of the University of Applied Sciences, dpo.tamk@tuni.fi or as paper mail to the address Tampere University of Applied Sciences Kuntokatu 3 33520 Tampere, Finland</p>
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