

# URBAN PROSUMERS FSTP Sub-grantee Agreement



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**Urban  
Prosumers**

# URBAN PROSUMERS FSTP SUB-GRANTEE AGREEMENT

## 1. PARTIES

This Sub-Grantee Agreement ('Agreement') is concluded between Tampere University ('Coordinator'), acting as coordinator of the Horizon Europe project URBAN PROSUMERS, and [Full legal name of Sub-grantee] ('Sub-grantee').

The Coordinator and the Sub-grantee are jointly referred to as the Parties.

## 2. DEFINITIONS

For the purposes of this Agreement, **the Sub-project** means the activities carried out by the Sub-grantee, and **Results** means any outputs generated in the Sub-project. These definitions shall be interpreted consistently with Horizon Europe principles where applicable.

## 3. PURPOSE AND SCOPE

This Agreement sets out the terms under which financial support to third parties is provided and governs the implementation and funding of the Sub-project within the URBAN PROSUMERS project.

## 4. EU COMPLIANCE AND NO DOUBLE FUNDING

The Sub-grantee shall comply with applicable European Union and Horizon Europe principles, including sound financial management, avoidance of conflicts of interest, ethical conduct and compliance with applicable legislation, including data protection rules. The Sub-grantee confirms that the same activities funded under this Agreement will not receive funding from other European Union sources.

## 5. IMPLEMENTATION OF THE SUB-PROJECT

The Sub-grantee shall implement the Sub-project in accordance with Annex 1 (Project Plan), using appropriate resources and professional standards, and shall complete the Sub-project no later than 30 September 2027. The Sub-grantee shall inform the Coordinator without undue delay of any significant risks or deviations affecting implementation.

## 6. FUNDING

The Coordinator shall provide financial support in the amount of EUR [sum]. The funding is granted as a fixed lump sum based on the approved budget set out in Annex 2 and covers the implementation of the Sub-project as a whole rather than individual cost items.

## 7. PAYMENT

The funding shall be paid either in one instalment or in two instalments depending on the amount of the grant. Grants up to EUR 7000 shall be paid in one instalment as a pre-financing payment. Larger grants may be paid in two instalments consisting of

- a pre-financing payment of up to eighty percent (80%) of the total amount within thirty (30) days from the entry into force of this Agreement and
- a final payment of up to twenty percent (20%) of the total amount without undue delay following submission and acceptance of the final report confirming completion of the Sub-project.

The Sub-grantee shall fill in Financial Identification Form, Annex 3 to this Agreement.

## 8. MONITORING, REPORTING AND CORRECTIVE MEASURES

The Sub-grantee shall submit a final report on the implementation of the Sub-project within two months from the end of the Sub-project. The Sub-grantee shall also provide information to the Coordinator upon reasonable request. The Coordinator may monitor implementation and, where necessary, request corrective measures or make adjustments to ensure proper use of funding.

## 9. ELIGIBLE USE OF FUNDS

The Sub-grantee shall use the funding exclusively for the implementation of the Sub-project. Eligible costs may include personnel costs, travel and subsistence as well as goods, works and services required for the Sub-project. Any misuse of funds may lead to recovery.

## 10. INTELLECTUAL PROPERTY, RESEARCH AND COMMUNICATION

Ownership of Results shall belong to the Sub-grantee. The Sub-grantee grants the Coordinator and the URBAN PROSUMERS consortium a non-exclusive, royalty-free right to use the Results for research, reporting, fulfilment of European Union obligations and communication activities.

Results and data generated during the Sub-project may be used for scientific purposes in accordance with applicable legal requirements and ethical principles. The Sub-grantee commits to participate in research activities and in the collection of research data related to the Sub-project. Such participation may include, inter alia, the sharing of Results, data and materials generated in the implementation of the Sub-project for the use of the URBAN PROSUMERS consortium, as well as participation in interviews, surveys and workshops.

Results, data and materials may also be used for communication and dissemination activities of the URBAN PROSUMERS project, in accordance with applicable legal requirements and ethical principles.

The Sub-grantee shall acknowledge European Union funding and allow the Coordinator and the URBAN PROSUMERS consortium to communicate about the Sub-project and its Results.

## 11. CONFIDENTIALITY

Each Party shall protect confidential information and shall use such information solely for the purposes of this Agreement. This obligation shall remain in force after termination of the Agreement.

## 12. DATA PROTECTION

The Sub-grantee shall comply with the General Data Protection Regulation and all applicable data protection legislation.

## 13. AUDIT AND CONTROLS

The Sub-grantee shall maintain appropriate documentation and accounting records and shall provide relevant information upon request. The European Commission may carry out audits during the project and up to five (5) years after the final payment.

## 14. LIABILITY

The Sub-grantee shall be responsible for the implementation of the Sub-project and for any damage caused by its acts or omissions.

## 15. RECOVERY OF FUNDS

The Coordinator may recover funding partially or in full if the Sub-project is not implemented as agreed, if the final report reveals significant deficiencies or if European Union rules require recovery.

## 16. SUSPENSION AND TERMINATION

The Coordinator may suspend payments or terminate the Agreement in the event of serious breach, failure to implement the Sub-project or risks to European Union funding. Termination shall not affect recovery rights or the use of already generated research data.

## 17. FORCE MAJEURE

Neither Party shall be liable for failure to perform its obligations under this Agreement where such failure is due to force majeure beyond its reasonable control.

## 18. APPLICABLE LAW AND JURISDICTION

This Agreement shall be governed by Finnish law and any disputes shall be resolved by the District Court of Pirkanmaa.

## 19. ANNEXES

The following Annexes form an integral part of this Agreement:

Annex 1 – Project Plan,

Annex 2 – Budget and

Annex 3 – Financial Identification Form

## 20. SIGNATURES

This Agreement is signed in two originals.

Place and date: \_\_\_\_\_.

Tampere University (Coordinator):

Name, Title and Signature.

Sub-grantee: Name, Title and Signature.