

# Citizen Solutions to Sustainability Challenges – General Privacy Notice

This privacy notice describes how we process your personal data in compliance with data protection legislation. In data protection legislation, the term “data subject” refers to the person whose personal data are processed. In this privacy notice, we refer to data subject as “you” and to the controller as “we”.

This privacy notice may be updated or edited if necessary. You will be notified of any significant changes as mandated by data protection legislation.

This privacy notice came into force on 30.06.2026.

## 1. Controller

The controller of your personal data is:

Tampere University Foundation sr. (Tampere University)

Business ID: 284451-8

Kalevantie 4 FI-33100 Tampere, Finland

The contact person for questions about data processing is Pauliina Lehtonen, Senior Research Fellow, who can be reached at [pauliina.lehtonen@tuni.fi](mailto:pauliina.lehtonen@tuni.fi), 050 3185937. To call Tampere University’s Switchboard, dial +358 (0) 294 52 11.

If you have general questions about data protection at Tampere University, please email our Data Protection Officer at [dpo@tuni.fi](mailto:dpo@tuni.fi).

## 2. Scope and purpose of data processing

A personal data registry, referred to as “Citizen Solutions to Sustainability Challenges – Community Grant”, will be created while processing personal data. We will process your personal data as part of the research project “[Urban Prosumers](#) – Citizens as producers and consumers of sustainable solutions to climate-neutrality” and the community grant call that is part of the project. The community grant is intended for local experiments and solutions related to climate-resilient mobility, energy and/or food in Tampere, implemented by the communities and residents of the Tampere region.

We will process your personal data for the purposes of implementing the community grant process, in particular the reception, processing and assessment of applications, preparing funding decisions, informing about funding decisions, awarding grants as well as the monitoring and reporting of funded community projects and processing payments.

### 3. Lawful basis for processing personal data

The lawful basis for processing your personal data is:

- consent (of the data subject)
- contract
- controller's legal obligation (concerning processing personal data for purposes related to compensation for evaluators)
- protection of vital interests
- public interest or the exercise of official authority (concerning processing personal data within grant applications during and after the application process)
- legitimate interests of the controller or a third party

### 4. Sources and types of personal data

Depending on the circumstances, we may collect personal data either directly from you or from other sources. We will collect personal data from:

- you as the data subject
- the following regular data sources: extract from the Trade or Association Register

We will process the following types of personal data:

General personal data: name, email address, phone number, represented community or organisation, business ID, postal address, home municipality, birthdate

Special category data (sensitive personal data):

- health data
- racial or ethnic origin
- political opinions or religious/philosophical beliefs
- trade union membership
- sexual behaviour or orientation
- genetic data
- biometric data for unique identification
- criminal convictions or offences

Technical data

Other data: regarding compensation for evaluators, personal identity code and bank information (e.g. account number)

We will process data on the following categories of data subjects:

employees  students  research participants  research staff  others, please specify: applicants of the community grant, experts participating in the assessment of applications

Providing personal data is neither a legal nor a contractual obligation.

## 5. Transfer and disclosure of personal data

Under certain circumstances, your personal data may be transferred to a third country or an international organisation located outside the European Union (EU) or the European Economic Area (EEA). During such transfers, personal data will be appropriately protected by employing suitable transfer mechanisms (such as standard contractual clauses) and technical measures.

Your personal data will not be transferred outside the EU/EEA.

Your personal data will be transferred outside the EU/EEA as follows:

Your personal data will not be regularly disclosed to other controllers.

Your personal data may be disclosed to other controllers under data protection legislation as follows:

In some cases, your personal data may be processed by data processors (such as experts participating in the assessment of applications) with whom we have signed appropriate data processing agreements.

## 6. Protecting personal data

Your personal data will be protected using appropriate technical and organisational measures. We will protect your data through technical measures, including antivirus software, firewalls and regular software updates. Users who can access personal data are required to log in with a username and password or, in some cases, with multi-factor authentication.

We will also protect your data through organisational measures. Our staff are obligated to maintain confidentiality, and access to data is restricted. If necessary, we will implement additional safeguards to protect data, such as separate storage locations.

Any physical documents will be safeguarded by storing them in locked facilities.

## 7. Retention period for personal data

We will retain your personal data for only as long as necessary, as determined on a case-by-case basis. The retention period also depends on the requirements set out in data protection legislation. We will adhere to our Data Management Plan and all applicable legislation when determining the retention period of personal data.

Your personal data will be retained as follows: In accordance with EU funding terms and conditions, 5 years from the end year of the Urban Prosumers project, i.e. until the end of 2033.

## 8. Profiling and automated decision-making

Your personal data will not be used for profiling or automated decision-making purposes.

## 9. Data subjects' rights and how to exercise them

Data protection legislation affords certain rights to data subjects, depending on the lawful basis for processing their personal data. Under certain circumstances, your rights may be restricted, for example, due to our legal obligations or if personal data are processed for scientific research, statistical or archiving purposes. If your rights have been restricted, we will implement appropriate and necessary technical and organisational measures to protect your privacy. As a data subject, you have the following rights which you can exercise by sending us a request.

### Right of access

You have the right to request confirmation of whether we hold your personal data and to receive a copy of the data we hold.

### Right to rectification

You have the right to request that any incorrect or incomplete personal data we hold about be revised or supplemented. You can also request to have any unnecessary personal data erased from our records.

### Right to erasure

You have the right to request the erasure of your personal data from our records (“right to be forgotten”) under certain circumstances.

### Right to restrict processing

You may have the right to restrict the processing of your personal data in certain cases defined by law. For example, this right may apply if you believe the personal data we hold about you is incorrect or that your data are being processed in violation of data protection legislation, or if you have opposed the processing of your data.

### Right to object

In certain circumstances, you have the right to object to the processing of personal data on grounds relating to your particular situation.

### Right to data portability

Under certain circumstances, you have the right to request that the personal data you have provided be transferred to another system.

#### Right not to be subject to automated decision-making

You have the right not to be subject to decisions based solely on automated processing (such as profiling) that produce legal effects concerning you or otherwise similarly and significantly affect you. However, there are exceptions to this prohibition.

#### Withdrawing consent

If your personal data is being processed based on your consent, you have the right to withdraw your consent at any time.

#### Right to lodge a complaint with a supervisory authority

You have the right to lodge a complaint with a supervisory authority (Data Protection Ombudsman), if you believe that the processing of your personal data violates data protection legislation.

Office of the Data Protection Ombudsman

Street address: Lintulahdenkuja 4, FI-00530 Helsinki, Finland

Postal address: PO Box 800, FI-00531 Helsinki, Finland

Switchboard: +358 29 56 66700

Fax: +358 29 56 66735

Email address: tietosuoja@om.fi