

29.10.2025

EU General Data Protection Regulation (EU

2016/679) Articles 12 to 14

**Privacy notice**

1. Data Controller	<p>Tampere University of Applied Sciences Ltd Turku University of Applied Sciences Ltd</p> <p>Kuntokatu 3 33520 Tampere</p> <p>Joukahaisenkatu 7 20520 Turku</p> <p>Business ID: 1015428-1 TAMK Business ID: 1112222-8 Turku UAS</p>
2. Contact person in matters related to the register	<p>Laura Sairanen +35850 564 9883 <a href="mailto:laura.sairanen@tuni.fi">laura.sairanen@tuni.fi</a></p>
3. Data Protection Officer	<p><a href="mailto:tietosuoja.tamk@tuni.fi">tietosuoja.tamk@tuni.fi</a> <a href="mailto:tietosuoja@turku.fi">tietosuoja@turku.fi</a></p>
4. Name of the register	<p><b>Register of the KOHTA project (ESF+)</b></p>
5. Purpose of processing personal data and the legal basis for the processing	<p>Purpose of processing:</p> <p>The purpose of the KOHTA project register and the personal data it contains is to carry out the KOHTA project and to analyse the data of the surveys related to the project implementation. Personal data will be collected from the persons participating in the project in accordance with the requirements of the project funder ESF+. The project will be implemented as a group project, TAMK as the main implementer and the co-implementers are Turku University of Applied Sciences and Yrityssalo.</p> <p>The personal data is processed by the employees participating in the KOHTA project. The surveys aimed at students are carried out as anonymous surveys, and the personal data of the company surveys are processed by the project's experts. A register of students' personal data (if collected) is formed only at the student's own university of applied sciences, and the students' data is processed completely anonymously between the project co-implementers. The basis for processing is participation in the research or participation on activities that KOHTA project implements.</p> <p>Grounds for processing:</p>

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	<input type="checkbox"/> Consent <input type="checkbox"/> Agreement <input type="checkbox"/> Legal obligation <input type="checkbox"/> Vital interest of the data subject <input checked="" type="checkbox"/> Task in the public interest or exercise of official authority <input type="checkbox"/> Legitimate interest of the controller
6. Data content of the register	<p><b>The register of TAMK or Turku UAS may contain the following information:</b></p> <ul style="list-style-type: none"> <li>-Name information</li> <li>-Contact information (phone number, email address)</li> <li>-Name of workplace/organization</li> <li>-any other information provided by the participant themselves</li> </ul> <p><b>The data to be entered into the EURA2021 system in the participant monitoring of ESF+ projects:</b></p> <ul style="list-style-type: none"> <li>-social security number</li> <li>-Name and contact information (full name, address, phone number, city)</li> <li>-level of education</li> <li>-Employment situation</li> <li>-participation in the activities of the project (start and end dates)</li> </ul>
7. Regular sources of information	<p>Personal data is obtained from the data subject themselves when they either participate in a survey, other project activities or fill in their data in the EURA 2021 monitoring system.</p>
8. Regular disclosure of data and recipient groups	<p>Regular disclosures to third parties:</p> <p>The EURA 2021 participant monitoring forms and the information of the participating companies and contact persons will be sent to the funder (Centre for Economic Development, Transport and the Environment for Central Finland). If necessary, the data can also be processed between three project implementers (TAMK, Turku UAS, Yrityssalo). The names of the participating companies (without the personal data of the contact persons) may be shared, for example, when communicating the results of the project internally or externally. The general results of anonymous student surveys can also be shared internally and externally.</p> <p>The processing of personal data in the register has been outsourced with a commission agreement:</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes, more information about outsourced processing:</p>
	<p>Is the data in the register transferred to a third country or to an international organisation outside the EU or EEA:</p>

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<p>9. Transfer of data outside the EU or EEA</p> <p>If the data is transferred outside the EEA, a description of the safeguards to be used</p>	<p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes, for what:</p>
<p>10. Principles of register protection</p>	<p>A manual material</p> <p>-stored in locked spaces appropriately</p> <hr/> <p>B – Electronically processed data</p> <p>-Each user of the tool/system logs themselves in the system with their personal credentials</p> <p>-The data is collected in databases that are logically and physically protected.</p> <p>-The databases and their backups are located in locked facilities, and the data can only be accessed by persons designated for the implementation of the project</p>
<p>11. Retention period of personal data or criteria for determining the retention period</p>	<p>KOHTA project own survey data in accordance with the information management plans of Universities of Applied Sciences.</p> <p>Data reported to the ESF+ participant tracking system in accordance with the ESF's own retention policy.</p>
<p>12. Information on the existence of automated decision-making or profiling, as well as information on the logic and significance of the processing for the data subject</p>	<p>The data in the register is used for automated individual decisions, including profiling:</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes, for what:</p>
<p>13. Rights of the data subject</p>	<p>Unless otherwise provided by data protection legislation, the data subject has:</p> <ul style="list-style-type: none"> <li>- <u>Right of access (right to access personal data)</u> <ul style="list-style-type: none"> <li>o The data subject has the right to know whether their personal data is being processed or not, and what personal data has been stored about them.</li> </ul> </li> <li>- <u>Right to rectification</u></li> </ul>

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	<ul style="list-style-type: none"><li>○ The data subject has the right to demand that incorrect, inaccurate or incomplete personal data concerning him or her is rectified or completed without undue delay. In addition, the individual has the right to demand that unnecessary personal data be deleted.</li><li>- <u>Right to erasure</u><ul style="list-style-type: none"><li>○ In exceptional cases, the data subject has the right to have their personal data completely erased from the controller's registers (right to be forgotten).</li></ul></li><li>- <u>Right to restriction of processing</u><ul style="list-style-type: none"><li>○ In certain situations, the data subject has the right to request the restriction of the processing of their personal data until their data has been duly checked and corrected or supplemented.</li></ul></li><li>- <u>Right to object</u><ul style="list-style-type: none"><li>○ In certain situations, the data subject has the right to object to the processing of his or her personal data at any time, based on his or her personal, special situation.</li></ul></li><li>- <u>Right to data portability</u><ul style="list-style-type: none"><li>○ In certain situations, the data subject has the right to receive the personal data concerning him or her, which he or she has provided to the controller, in a structured, commonly used and machine-readable format, and the right to transmit the data to another controller.</li></ul></li><li>- <u>Right to lodge a complaint with a supervisory authority</u><ul style="list-style-type: none"><li>○ The data subject has the right to lodge a complaint with the supervisory authority of the place of his/her permanent residence or place of work, in particular, if he/she considers that the processing of personal data violates the EU's General Data Protection Regulation (EU) 2016/679. In addition, the data subject has the right to use administrative remedies and other legal remedies.</li><li>○ Contact information: Office of the Data Protection Ombudsman, P.O. Box 800, 00521 Helsinki, Finland tietosuoja@om.fi</li></ul></li></ul> <p>Requests related to the implementation of the data subject's rights are submitted electronically to the e-mail address of the university <a href="mailto:of-applied-sciences.tamk@tuni.fi">of applied sciences tamk@tuni.fi</a>, or by paper mail to Tampere University of Applied Sciences 33520 TAMPERE</p>
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